



PUBLIC NOTICE NPA N. 008

REQUIREMENTS FOR THE GRANT AND ISSUE OF A PERMIT TO CONSTRUCT A WHARF & A TANKFARM

Any application for a permit to construct a petroleum product storage, bulk sale and distribution depot (Depot) shall be submitted to the National Petroleum Authority giving details of the proposals and any information that may be relevant to the project.

If, after the permit to construct the Depot has been granted and the execution of the works has not commenced at the expiry of twenty four (24) months from the date on which permit was granted, or at the expiration of any extension of that period which the Authority may allow, the permit shall cease to have effect.

The following documents shall be submitted with the application.

- a. Evidence that applicant is an Oil Marketing Company (OMC) or an organization with established competence or an Oil Trader/Bulk Distributor of Petroleum Products and duly licensed by the Authority.
- b. Evidence of local participation i.e. at least 50% shares to be held by Ghanaian citizens.
- c. A Detailed Business Plan
- d. Evidence of Land Title Registration or Lease Agreement with the Land Owner.
- e. An Environmental Permit from the Environmental Protection Agency (EPA).
- f. A Development and Building Permit from the Area/Town Planning Authority approving the construction of the Depot for petroleum storage, bulk sale and distribution on the proposed site.

- g. A Fire report signed by the Chief Fire Officer or a Regional Fire Officer evidencing that arrangements proposed for the prevention and fighting of fire coupled with good housekeeping at the site are satisfactory.
- h. A report from the Geological Survey Department of Ghana attesting to either the absence of or acceptable levels of seismic activity on and around the proposed site.
- i. A Geotechnical Report.
- j. A permit from the Ghana Ports and Harbours Authority approving the installation of facility within Ghana's territorial waters at the allocated site showing clearly the coordinates of the proposed location.
- k. A Letter of Consent from the Ghana Navy.
- l. A letter of Consent from the Ghana Maritime Authority.
- m. A letter from the Ghana Free Zones Board, if applicable, attesting that the Company has indeed been registered and permitted to establish and operate as a Free Zone Enterprise.

If the Company is not already licensed by the Authority, the following documents shall be submitted with the application:

- Certificate of Incorporation
- Certificate to Commence Business
- Companies Regulations 8 to 82