



**PUBLIC NOTICE – NPA. N. 002
(PETROLEUM PRODUCT MARKETING LICENCE)**

- A.** The **NATIONAL PETROLEUM AUTHORITY** wishes to inform the general public, specifically those who intend to be, or are already service providers in the petroleum downstream sector, on provisions under the National Petroleum Authority Act 2005, (Act 691) and the requirements for obtaining a licence.

Section 11(1)

A person shall not engage in a business or commercial activity in the petroleum downstream industry unless that person has been granted a licence for that purpose by the Authority.

Section 12

A licence under this Act may only be granted to

- a. a citizen of Ghana; or
- b. a body corporate registered under the Companies Code, 1963 (Act 179); or
- c. a partnership registered under the Incorporated Private Partnerships Act, 1962 (Act 152); or
- d. a foreign individual or foreign company in a registered joint venture relationship with a citizen of Ghana or a Ghanaian company.

B. REQUIREMENTS TO OBTAIN A PETROLEUM PRODUCT MARKETING LICENCE

- a. A comprehensive five (5) year detailed Business Plan detailing the following:
 - i. business description including the company's trading activities, history and capabilities
 - ii. organization and management
 - iii. risk analysis
 - iv. market analysis
 - v. legal issues
 - vi. project strategy
 - vii. financial analysis
 - viii. economic analysis
 - ix. environmental analysis
 - b. A corporate environmental policy culminating in the grant and issue of an environmental permit by the EPA.
 - c. Evidence of at least seven (7) state-of-the-art service stations showing proof of ownership/ or partnership or lease / sales agreement for a minimum of five (5) years.
 - d. The stations must have a minimum plot size of 100 x 70 sq. feet , a canopy at the pump island, oil interceptor and a forecourt that is well paved using either concrete or
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An OMC licence authorizes a company to procure and sell petroleum products to:

a) Bulk consumers; and

b) The general public through petroleum product retail stations and reselling outlets.

pavement blocks. Additionally the stations must have at least one of the following: a lube bay, a washing bay, a mart, or a vulcanizing center equipped with air compressors and air gauges.

- e. Evidence in writing from a reputable bank or banks licensed by the Bank of Ghana indicating willingness to provide funding not less than **Four Million Ghana Cedis (GH¢4,000,000.00)**.
- f. Evidence of local participation i.e. at least 50% shares to be held by Ghanaian citizens.

C. REQUIREMENTS BY OTHER STAKEHOLDERS AFTER OBTAINING A PETROLEUM PRODUCT MARKETING LICENCE

- a. A Bank Guarantee issued by a reputable financial institution in the country, raised in favour of the Tema Oil Refinery (TOR) and other Bulk Distributing Companies, the value of which is to be determined by the respective Companies.
- b. A Bank Guarantee issued by a reputable financial institution in the country, raised in favour of the Customs, Excise and Preventive Service (CEPS), the value of which is to be determined by CEPS.
- c. Installation of the front-end of the GCNet in the offices of the respective applicant and subsequent declaration of all petroleum imports and exports to customs through the Ghana Customs Management System/Ghana Customs Network (GCMS/GCNet) prior to the delivery of the cargoes.