



PUBLIC NOTICE – NPA. N. 020

- A.** The **NATIONAL PETROLEUM AUTHORITY** wishes to inform the general public, specifically those who intend to be, or are already service providers in the petroleum downstream sector, on provisions under the National Petroleum Authority Act 2005, (Act 691) and the requirements for obtaining a licence.

Section 11(1)

A person shall not engage in a business or commercial activity in the petroleum downstream industry unless that person has been granted a licence for that purpose by the Authority.

Section 12

A licence under this Act may only be granted to

- a. a citizen of Ghana; or
- b. a body corporate registered under the Companies Code, 1963 (Act 179); or
- c. a partnership registered under the Incorporated Private Partnerships Act, 1962 (Act 152); or
- d. a foreign individual or foreign company in a registered joint venture relationship with a citizen of Ghana or a Ghanaian company.

B. REQUIREMENTS TO OBTAIN A PACKED PETROLEUM PRODUCTS PERMIT

B1. ANNUAL PERMIT TO CLEAR PACKED PETROLEUM PRODUCTS

- a. Company registration documents.
- b. Material Safety Data Sheets (MSDS).
- c. Completed NPA schedule for packed petroleum products.
- d. Certificate(s) of Quality of products from supplier/manufacturer.
- e. Certificate(s) of Analysis on products issued by the Ghana Standards Board (GSB).

B2. SINGLE IMPORT PERMIT

- a. Company registration documents.
- b. Material Safety Data Sheets (MSDS).
- c. Invoice for consignment of packed petroleum products.
- d. Bill of Lading for consignment of products imported.

- e. Certificate(s) of Quality of products from supplier/manufacturer.

On submission of the above-listed documents (a-e) in B2, applicants will be requested to submit Certificate(s) of Analysis on the imported products issued by the Ghana Standards Board prior to the issuance of a Permit to clear the consignment.

C. REQUIREMENTS TO OBTAIN A PERMIT TO CLEAR LPG STORAGE VESSELS (VESSELS FROM 2 TONS AND ABOVE)

- a. Company registration documents.
- b. Invoice covering consignment of storage vessel(s) imported.
- c. Bill of Lading covering consignment of storage vessel(s) imported.
- d. Non Destructive Testing (NDT) report on storage vessel(s) issued by the Ghana Atomic Energy Commission (GAEC) at the port of entry prior to clearing of the storage vessel
- e. A recent certificate of performance and NDT certificate/report from the supplier.

D. REQUIREMENTS TO OBTAIN A PERMIT TO CLEAR LPG CYLINDERS (CYLINDERS BELOW 2 TONS)

- a. Company registration documents.
- b. Invoice covering consignment of storage vessel(s) imported
- c. Bill of Lading covering consignment of storage vessel(s) imported.
- d. Certificate(s) of Quality of LPG cylinders from Supplier/Manufacturer.

On submission of the above-listed documents (a-d), applicants will be requested to submit Certificate(s) of Analysis on the imported cylinders issued by the Ghana Standards Board prior to the issuance of a Permit to clear the consignment.